



Health Services
LOS ANGELES COUNTY

June 5, 2009

Los Angeles County
Board of Supervisors

Gloria Molina
First District


Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

TO: Each Supervisor

FROM: John F. Schunhoff, Ph.D. 
Interim Director

SUBJECT: **REPORT ON DIETARY SERVICES CONTRACTS AT
DEPARTMENT OF HEALTH SERVICES FACILITIES**

John F. Schunhoff, Ph.D.
Interim Director

Robert G. Splawn, M.D.
Interim Chief Medical Officer

This memo is to provide your Board with an update on the Dietary Services contracts at Department of Health Services (DHS) facilities and the status of the Request for Proposals (RFP) process. On June 3, 2009, DHS released a consolidated RFP for Dietary and Concession Services for DHS facilities. The RFP has been posted to the Internal Services Department website and can be downloaded from the DHS Contracts and Grants Website at <http://cg.dhs.lacounty.gov/>. Proposals are due at noon on July 10, 2009.

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www.dhs.lacounty.gov

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through leadership,
service and education*

Prior Dietary Services Contracts Reports

On March 25, 2008, on motion by Supervisor Molina, your Board instructed the Chief Executive Officer (CEO) to report back quarterly on the status of actual and anticipated issues associated with Dietary Services in the LAC+USC Replacement Facility (Replacement Facility), vendor performance, modifications to the current agreement and its impact in the development of a new Request for Proposals (RFP). Additionally, your Board requested a report back at the June 24, 2008 Board meeting regarding consolidating the provision of Dietary Services in County hospitals into a single RFP to leverage economies of scale and pricing. The CEO provided a status report on June 23, 2008. DHS provided a complete report July 3, 2008, noting the consolidating of dietary services at all DHS facilities into a single solicitation document, and the anticipated timeline of the RFP solicitation process. On November 13, 2008 and February 11, 2009, the CEO provided your Board with status reports on the transfer of dietary services to the Replacement Facility and updates on the delays DHS encountered with development of the RFP.

Current Agreements

The current agreements for dietary and concession services at Harbor-UCLA Medical Center, Olive View-UCLA Medical Center, Martin Luther King, Jr.- Multi-Service Ambulatory Care Center, Rancho Los Amigos National Rehabilitation Center, and High Desert Health System expire on

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June 30, 2009. The agreement for both services at LAC+USC expires on September 30, 2009. Agenda Item #28 for the Board of Supervisors' meeting on June 9, 2009 requests approval of extensions of all of the current agreements through December 31, 2009 in order to complete the RFP process and return to the Board with recommendations for successor agreements.

RFP Schedule

Project milestone target dates are as follows:

June 16, 2009	Mandatory Proposers' Conference
June 17-19, 2009	Mandatory Site Visits of DHS Facilities
July 10, 2009 Noon	Proposals due to DHS
July-August, 2009	Prepare Evaluations
August-September 2009	Contract negotiations with selected proposer(s)
September 8-14, 2009	Submit Board package to County Counsel and CEO for review and approval
October 21, 2009	Agenda Review meeting
November 3, 2009	Board agenda

Should you have any questions, please contact me or your staff may contact Kathy Hanks, the DHS Director of Contract Administration and Monitoring at (213) 240-7819 or at khanks@dhs.lacounty.gov.

JFS:KKH

c: Executive Officer, Board of Supervisors
Acting County Counsel
Chief Executive Officer